

**APPLICATION FOR AUTHORISATION OF NON-PRESCRIBED
TRAFFIC SIGNS AND SPECIAL DIRECTIONS (LOCAL ROADS)**

TO:- authorisation.requests@dft.gsi.gov.uk

Please consider issuing an authorisation or special direction for the following:

TITLE/DESCRIPTION OF SIGN/SCHEME

NAME OF TRAFFIC AUTHORITY

ATTACHMENTS	TICK to confirm inclusion
A site plan, showing the proposed location and orientation of each traffic sign to be authorised.	
A sign drawing clearly marked with colours and sizes with the font in Transport Alphabet.	
For regulatory signs:- A statement of the restriction(s), requirement(s) or prohibition(s) to be indicated by each sign design (or a draft or made TRO).	
For other signs:- A statement of the purpose of/reasons for erecting a non-prescribed sign	

**THE SIGNING SCHEME DESIGNER SHOULD
COMPLETE THE CHECKLIST OVERLEAF AND SIGN
THE APPLICATION FORM BEFORE FORWARDING IT.**

<p>CHECKLIST <i>to be completed by the signing scheme designer</i></p>	<p>Mark YES or NOT APPLICABLE as appropriate</p>
<p>I CONFIRM THAT:-</p>	
<p>1. There is no suitable sign prescribed in TSRGD 2002 for this purpose;</p>	
<p>2. The signs are appropriate for their proposed site and purpose;</p>	
<p>3. The signs follow the normal design rules and correspond as closely as possible to the nearest available prescribed sign or DfT working drawing (<i>drawing ref no.....</i>);</p>	
<p>4. The sign drawings are marked with dimensions in millimetres, and show all the colours to be used;</p>	
<p>5. If the signs are intended to be read by drivers of moving vehicles, that the sizes of the signs and lettering are appropriate to the speed of traffic on the road (<i>Ref: DoT Local Transport Note 1/94</i>); please indicate the speed limit, and 85th percentile speed if known; <i>(NB: If signs are required to counter an accident problem, details of the of the injury accident record over the preceding three years should be provided)</i></p>	
<p>6. The intended illumination/reflectorisation is stated – whether signs will be illuminated by the use of direct internal or external lighting, or, if they are to be illuminated by the use of retroreflective material, what class of material will be used; <i>(NB: BS EN 12899-1; 2007 class RA 1 and RA 2 have superseded BS EN12899 -1;2001 class ref 1 and 2 and BS 873 Part 6 classes 2 and 1 respectively.)</i></p>	
<p>7. The site plans are legible, with the positions of the non-prescribed signs and any relevant prescribed ones clearly marked;</p>	
<p>8. In the case of regulatory signs, including those for restricted parking zones, the signs correctly indicate the restriction(s)/ requirement(s)/ prohibitions which will apply at the sites where they are to be erected, and (unless they are to be enforced under decriminalised enforcement procedures) have the agreement of the police;</p>	
<p>9. In the case of variable message signs or light signals, the appropriate equipment approval has been or will be issued by the Highways Agency, or the equipment to be used is ES compliant. Enquirers are recommended to discuss this with the Department and establish the requirements at any early stage.</p>	

SIGNED:.....

NAME (block caps)

Address:.....
.....
.....

Phone no:

Email :.....

Date:.....

DfT 1644 (06/11)